Kossel and Associates, Inc.

Tax Return Questionnaire

Business Use of Home

Do you use any part of your home regularly and exclusively for business? Yes [ ] No [ ]

Estimated percentage of time spent in home office compared to total time spent in this business activity (e.g., 10%, 20%) _____

Description of work done in home office. _____

Description of work done outside of home office. _____

Total area of home. _____

Total area of home used regularly for business _____

	Direct costs *(benefit only business portion of home*	**Indirect Costs** *(other*
Home insurance.		
Repairs and maintenance		
Utilities.		
Rent		
Other.		

If daycare facility:

Days used as daycare facility _____

Hours per day used as daycare facility. _____

Prior year carryover of un-allowed

Cost of home and improvements and prior depreciation.

Depreciation of home, improvements, furniture, and equipment:

Property	*Date Acquired*	*Cost or Other Basis*	*Depr Method*	*Prior Depreciation*

Household Employees: (Nanny Tax)

Did you pay a household employee this year? Yes[ ] No[ ]

(e.g., housekeepers, nannies, nurses, yard workers, health aides, babysitters)

If yes, provide the following information for each:

Name _____

Social Security No _____

Wages paid _____

Federal income tax withheld _____

Social Security tax withheld _____

Medicare tax withheld. _____

State income tax withheld _____

Your Employer Identification No. (you can no longer use your social security Number) _____

Has a W-2 been filed? Yes[ ] No[ ]

If no, do you want us to prepare them for you? Yes[ ] No[ ]

Have the necessary state employment returns been filed? Yes[ ] No[ ]

If no, do you want us to prepare them for you? Yes[ ] No[ ]

Was the household employee under eighteen years of age and a student? Yes[ ] No[ ]

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