

Ministry Information

Client Name _____

Employing Church Name _____
 Address _____ State _____ Zip _____

Title or Position _____

Housing, Do you Rent Own Home Church provided home

Do you have an approved IRS Form 4361 filed? Yes No

Have you signed back into Social Security? Yes No

Income Item	Amount
Salary (not including Housing Allowance)	
Housing Allowance	
Social Security Allowance (Received in addition to salary)	
Auto Expense Allowance Paid directly to you	
Ministry Expenses Paid directly to you	
Value of Personal use of church/ministry properties	
Bonus(identify _____)	
Total Income	

Other Income

Honorariums	
Other Ministry Income (identify _____)	
Fair Market Rental Value of church owned parsonage	
TSA contributions if included in salary	
Total Other	

Housing Allowance

Designated Housing Allowance & Utilities	
Actual Housing Expenses for the Year	
Property Taxes	
Mortgage Interest Paid	

If you reported your ministry related expenses under an Accountable Plan and were Reimbursed accordingly, we do not need additional information.

If you were under an Non-accountable plan (did not get reimbursed) for you ministry related expenses please use the an Business Expense form to report the information that we will need.

Website: www.DougsOffice.net Email: Doug@DougsOffice.net

Office 513-831-9725
 Fax 866-252-9220